

PIL512A Plan community governance and decision-making processes

This unit covers the process of planning community governance and decision-making processes.

It requires the ability to assess future needs and, for existing groups, current community governance and decision making processes, develop options for community governance and decision making frameworks and processes, and report on preferred options for implementation. Planning community governance and decision-making processes requires knowledge of strategic planning, legal frameworks, advanced negotiation techniques, organisational change and development, group and individual goal setting techniques, risk management processes and techniques, action planning methods and information technology.

| Element | Performance Criteria |
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| 1. Assess current community governance and decision making processes | 1.1 Responsibilities and duties of community individuals and groups are identified 1.2 Proposed or existing community governance and decision making processes are defined 1.3 Information on proposed or existing governance issues and arrangements is collated |
| 2. Develop options for community governance and decision making processes | 2.1 Opportunities and constraints for development of community governance and decision making processes of options are identified 2.2 Consultation undertaken with community on options for community governance and decision making processes 2.3 Options are evaluated in consultation with community through detailing advantages and disadvantages for each |
| 3 Report on preferred options for implementation | 3.1 Preferred options selected for implementation based on comparative advantages 3.2 Options for community governance and decision making processes are based on sufficient, valid and reliable information and analysis. 3.3 Options for community governance and decision making processes are consistent with community/group values , policies, guidelines and procedures. 3.4 Options for community governance and decision making processes can be implemented and |

provide for decision-making to be made in time for appropriate action to be taken.

Range of Variables

The Range of Variables defines the different contexts, work environments and parameters governing the performance of this competency standard. The variables chosen in training and assessment will need to reflect local industry and regional contexts.

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| <p>What community governance and decision making processes may be relevant to this standard?</p> | <p>Community governance and decision making processes includes governance of community resources enterprise and activities, meeting facilitation, negotiation, mediation and conflict resolution procedures, decision making methodologies, consensus processes, protocols, and codes of conduct</p> |
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| <p>What community individuals and groups are included under this competency?</p> | <p>This unit includes intentional residential and land-sharing communities, housing cooperatives, community organisations, community supported agriculture groups, community enterprise groups</p> |
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| <p>What consultation approaches may be relevant?</p> | <p>Consultation processes include facilitation, discussion, mediation, conflict resolution, problem solving, analysis and evaluation methodologies, forum, active listening, consensus building, trust building, and participatory planning activities.</p> |
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| <p>What may be included under community/group values?</p> | <p>Community/group values include vision, aims, objectives, by-laws, philosophy, ethics, cultural and lifestyle factors,, equity, individual/member rights and responsibilities</p> |
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Evidence Guide

What evidence is required to demonstrate competence for this standard as a whole?

Competence in this unit requires evidence that community governance and decision-making processes have been consulted and planned consistent with the performance criteria above. The skills and knowledge required to plan community governance and decision-making processes must be **transferable** to a range of community governance issues, community groups and decision-making processes.

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| <p>What specific knowledge is needed to achieve the performance criteria?</p> | <p>Knowledge and understanding are essential to apply this standard in the workplace, to transfer the skills to other contexts and to deal with unplanned events. The knowledge requirements for this unit are listed below:</p> <ul style="list-style-type: none"> • Permaculture principles and practices • Strategic planning |
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- Advanced negotiation techniques
- Organisational change and development
- Group and individual goal setting techniques
- Risk management processes and techniques
- Action planning methods
- Information technology
- Legal frameworks obligations and responsibilities

What specific skills are needed to achieve the performance criteria?

To achieve the performance criteria, some complementary skills are required. These skills are:

- Assess current community governance and decision making processes
- Develop options for community governance and decision making processes
- Report on preferred options for implementation

What processes should be applied to this competency standard?

There are a number of processes that are learnt throughout work and life, which are required in all jobs. They are fundamental processes and generally transferable to other work functions. Some of these are covered by the **key competencies**, although others may be added. The questions below highlight how these processes are applied in this competency standard. Following each question a number in brackets indicates the level to which the key competency needs to be demonstrated where 0 = not required, 1 = perform the process, 2 = perform and administer the process and 3 = perform, administer and design the process.

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| 1. How can communication of ideas and information (3) be applied? | Through facilitation of group involvement in the planning process |
| 2. How can information be collected, analysed and organised (3) ? | Through consultation with community groups |
| 3. How are activities planned and organised (3) ? | In response to community core values and goals using project management tools (eg Gantt charts) and procedures |
| 4. How can team work (3) be applied? | Through participate decision-making on community committees |
| 5. How can the use of mathematical ideas and techniques (-) be applied? | Through use of statistics and demographic information and reading, interpreting and producing graphs. |
| 6. How can problem-solving | Through dealing with conflict situations, identifying |

skills (3) be applied?

and using resources (human, financial and physical), decision making processes, motivating community members, observing needs and finding alternative solutions and creating beneficial links.

7. How can the **use of technology (3)** be applied?

Through record-keeping, use of word processors, communication systems, measuring equipment, laser levels and GPS.

Are there other competency standards that could be assessed with this one?

This competency standard could be assessed on its own or in combination with other competencies relevant to the job function.

For information about assessing this competency standard for consistent performance and where and how it may be assessed, refer to the **Permaculture International Ltd Course Documentation**.